



The Central School Dubai
Al Nahda 2 Dubai, United Arab Emirates

1]. Section-A

Title of the Policy	Homework Policy	Designation	Principal
Name of Policy Writer	Mala Mehra	Date of Next Revision	28.03.2020
Date of Policy Revision	29.03. 2019	Department/Section	Principal
Policy Code	TCS/PC/1920/12		

2]. Section-B

Purpose	<p>To develop an effective partnership between the School and Parents in pursuing the teaching aims of the school.</p> <p>To consolidate and reinforce skills and understanding in all subjects.</p>
Approach	<p><u>AIMS</u></p> <ul style="list-style-type: none"> ❖ To consolidate the work already undertaken in school; allowing for revision and practice. Homework has to be challenging and provide opportunities for creativity. ❖ To encourage the student to become independent learner and to revise, reinforce, complete work that has begun in school to benefit student learning. ❖ To develop work ethic among students and assist the development of concentration. ❖ To provide opportunities for students to use out of school resources (e.g. books and Information Technology) found in the home or other places such as libraries. ❖ To provide research opportunities.
Rationale	<p>Education is a partnership between school and home, we in TCS, Dubai believe homework is an integral and beneficial link of communication. It enables the parent to keep abreast of what their child is learning and involves the parent in the learning process.</p>
Types of Homework Assignments	<ul style="list-style-type: none"> ❖ Reinforcement of class work ❖ Research topics and investigations ❖ Preparation for class work ❖ Reviewing, redrafting or summarizing a piece of work ❖ Longer term assignments ❖ Writing up notes from an experiment or other practical work

	<ul style="list-style-type: none"> ❖ Preparation for a presentation ❖ Revision work ❖ Completion of work initiated in class ❖ Usually, homework contains a balance between reading tasks, learning and written tasks which may vary considerably from day to day. ❖ In the senior classes some homework is designed to challenge the pupil's ability. The student is expected to complete his/her homework to the best of his/her individual ability. ❖ Students are advised short time reading each night.
<p>Teaching and Learning</p>	<p><u>Responsibilities</u> The prime responsibility for completing homework lies with the individual pupil. As they advance through the school, it is expected that pupils will take increasing personal responsibility for all aspects of their learning, including homework. The role of parents and teachers is equally important.</p> <p><u>Recommended time allocation for homework including reading and Arabic</u></p> <ul style="list-style-type: none"> ❖ <u>Kindergarten:</u> 10 minutes reading per night. ❖ <u>Grades 1 and 2:</u> 2 hour per week (40 mins. Literacy, 40 mins. Maths, 40 others) ❖ <u>Grades 3 and 4:</u> 2½ hour per week (30 mins. Literacy, 30 mins. Numeracy, 30mins Reading + 30mins Arabic + 30mins others) ❖ <u>Grades 5 and 6:</u> 3 hours per week (40 mins. Literacy, 40 mins. Numeracy, 40 mins Arabic, and 30mins others) 30 mins Reading Comprehension) <p><u>Role of Students:</u></p> <ul style="list-style-type: none"> ❖ Enter homework accurately in the student diary. ❖ Complete homework assignments to the best of their ability. ❖ Present work neatly. ❖ Get your homework signed by parent. <p><u>Parents can support by:</u></p> <ul style="list-style-type: none"> ❖ Taking an active interest in the Home Links ❖ Ensuring that time is set aside for practicing numeracy facts ❖ Encouraging and supporting children to complete a few of the Home Links

- ❖ Modeling the enjoyment of reading.
- ❖ Enjoying reading time with their children.
- ❖ Talk to your child about the work he/she is doing in school.
- ❖ Watch educational programmes with your child and talk to him/her about them.
- ❖ Visit local Museums, Libraries and places of interest.
- ❖ Monitor the amount of time spent by children watching T.V., playing on play-stations etc.
- ❖ Ensure that children get to bed early on week days.

Teachers can help by:

- ❖ Checking and signing school diary.
- ❖ Posting an exciting variety of Home Links activities on the web at the beginning of each topic.
- ❖ Ensuring that parents are aware of the school's home links policy.
- ❖ Providing positive encouragement when children bring in evidence of their voluntary activities.
- ❖ Assign homework in accordance with the homework policy.
- ❖ Explain how the assignment might be carried out.
- ❖ Lay out and standards of presentation communicated clearly to the students.
- ❖ Consult with the Learning Support/Resource Teachers regarding the needs students availing of support teaching.
- ❖ Correcting homework on a regular basis and providing feedback. Some items of homework may be checked by the students themselves with teacher guidance forming part of the learning process for the students.

Homework Feedback

We recognize that pupils benefit from feedback on their homework as soon as possible. Much of the homework, in all grades may be formal paper exercises requiring formal marking. Therefore, much of the feedback may be given as descriptive remarks from the teacher to the student; the format and timing of the feedback depending on the nature of the homework and when it is assessed by the teacher.

With the older students, teachers will check the completed homework has been completed, and, depending on the task, students may 'class mark' or 'self-mark' their work under the direction of the teacher. This may be followed by general feedback to the class or personalized feedback when required.

- ❖ We recognize and will reward students for their effort in homework tasks in accordance with our school rewards system. Constructive feedback from parents about their child's homework is also welcomed by the school.

Failure to do Homework

Primary School

- ❖ Homework repeatedly not done or signed will be investigated;
- ❖ If there is good reason for not doing the homework, a written note from parent to teacher is required by way of explanation;

	<ul style="list-style-type: none"> ❖ Homework missed due to illness or absence does not normally have to be completed; ❖ The class teacher will contact the parent if problems persist. Likewise, parents are encouraged to contact the class teacher if the child is experiencing problems at home with homework. <p><u>Consequences at the Secondary School</u></p> <p>In case the home assignment is not completed due to a valid reason, the teacher can extend the deadline.</p> <p><u>First time</u></p> <ul style="list-style-type: none"> ❖ Detention issued by subject teacher ❖ Note in planner with detention ❖ P.E. detention <p><u>Second time</u></p> <ul style="list-style-type: none"> ❖ Subject teacher puts note in planner ❖ Teacher refers student to the Head of Department - formal note sent home to parents. ❖ HOD detention (arranged and led by HOD) ❖ E-mail from HOS to the parents ❖ To exercise “Behavior for Learning” deduction points system. <p><u>Third Time</u></p> <ul style="list-style-type: none"> ❖ Subject teacher – note in the planner. ❖ Referred to Head of School by HOS ❖ Formal communication with parents ❖ To exercise “Behavior for Learning” deduction points system. <p><u>SUCCESS CRITERIA</u></p> <ul style="list-style-type: none"> ❖ The success criteria of this policy will be determined by feedback from parents, students and teachers. Feedback will be sought at the Parent/Teacher meetings and/or through questionnaires / survey.
<p>Policy Committee Members</p>	<p>Policy Incharge: Mala Mehra</p>

Date:
29.03.2019

Approved by: Mala Mehra



Ahmed 29/03/19
Signature of Principal