

The Central School, Dubai

BEHAVIOR MANAGEMENT PROCEDURES: PARENTS AND STUDENTS

- The following leveled procedures shall be taken, and the deduction of behavior grades shall be calculated in the event of committing various offences during distance learning, taking into account the detailed instructions and procedures mentioned in the behavior Management Policy in public education institutions, and also taking into account the detailed instructions mentioned in the section of procedures for dealing with offences, both according to the degree of the offence that is mentioned in detail in the student Behavior Management Policy.
- Cases will be presented within the competences of the behavior management committee, and accordingly, the necessary decisions are taken according to the behavior Management Policy in public education institutions (Ministerial Decree No. 851 of 2018).
- In the event that a student with special educational needs or of determination commits a behavioral offence during distance learning, the School behavior Management Committee and the school support team shall coordinate with each other and with the special education support centre to study the behavior of the student to determine the relationship between the offence and the disability, and then apply the same measures mentioned in the 2018 Student behavior Management Policy.
- Any breach of these rules (third and fourth-degree offences) may lead to procedures ranging from withdrawing the user's right to log-in or monitoring the use of the service or terminating his/her use of the service or both with retroactive effect. In some cases, it may lead to facing criminal charges, and there will be disciplinary procedures in case of breaching these conditions and rules.

Attendance, Absence and Dismissal:

The procedure and measures for calculating attendance and absences, excused or unexcused, are subject to the laws and regulations issued in this regard.

Fraud and Violation of the Exam Regulations:

Cheating offences are subject to the laws and regulations issued in this regard.

Student Behaviour Management – Distance Learning |

- Ensure the quality of the activities and educational materials provided to students in the virtual school.
- Instruct students to log-in the training platform to see how to practice interactive distance

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learning lessons.

- Prepare schedules for the distance education periods according to the methodology that has been sent from the school operations.
- Ensure that all students have tablets to enable distance learning.
- Coordinate with the technical support team to solve and avoid any technical issues that may disrupt distance learning.
- Monitor the impact of training on teachers and their readiness for distance learning.
- Monitor the absence and tardiness of students during the broadcasting of periods, and follow up with school administration specialized staff.
- Conduct teacher / student / parent surveys on the quality of distance learning and generate improvement plans.
- Prepare and submit reports on the Distance Learning Initiative.
- Follow any instructions or guidelines for the Distance Learning Initiative issued by the Ministry of Education.

Parents

- Full responsibility for the user agreement concerning the usage policy and rules in terms of:
 - o Possessing a computer
 - o Running officially accredited programs for distance learning
 - o Refraining from filming or disclosing the live broadcast
 - o Being present for guidance during the broadcasting period
- Secure environment readiness for students in their homes through the following:
 - o Providing an adequate place and providing the Internet
 - o Maintaining the student's overall good appearance during lessons
- Support and encourage students to practice distance education by ensuring that they attend and complete all educational activities.
- Commit to repair any damage or replace any equipment which has been lost or damaged beyond repair by their child. Value will be determined based on supporting evidence and

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documents, as well as the committee's decision.

- Comply with the school's decision regarding any offences committed by their child. In the event that the parent/guardian refuses to comply with the school's decisions or take responsibility for their child's offence, the matter will be submitted to the competent authorities through legal action.
- Follow any instructions or guidelines for the Distance Learning Initiative issued by the Ministry of Education.

Student' Responsibility:

- **Comply with official times and dates in accordance with the regulations and laws issued by the Distance Learning Initiative.**
- **Keep the device completely safe after receiving it. The device is considered the responsibility of the student, who shall bear its cost in full in case of loss, theft, damage or any other reason.**
- **Use the computer provided by the Ministry in formal activities and tutorials that are compatible with the Distance Learning Initiative's laws and regulations.**
- **Adhere to all rules. Any violations will result in procedures ranging from withdrawing the user's right to log-in or monitoring the use of the service, or terminating his/her use of the service, or both, with retroactive effect.**
- **Follow any instructions or guidelines for the Distance Learning Initiative issued by the Ministry of Education.**

Everything that is not mentioned in this policy applies to the provisions of the Student Behavior Management Policy 2018 in a manner that does not conflict with the provisions of the Student